



## UNDERSTANDING YOUR ACCOUNT

**Be sure to check and update your account information. This information helps project, organization, and jurisdictional administrators when confirming records, approving join requests and analyzing data.**



Your Personal Account Name (editing)

Edit

Save

Cancel

Username: **Email Address for account**

Home Jurisdiction: **Primary Location in which you work/reside**

Primary Organization: **Default organization data is affiliated with**

Join Date: **When user originally joined iMapInvasives**

Training Date: **Your first iMapInvasives training**

Last Login Date: **Should be 'today'**

This indicates that your account is active.

- Active
- Confidential Viewer

*There are some records that are restricted or confidential. Contact your jurisdictional admin for more information.*

Person #0000 **Unique Person ID number**

First Name:

Last Name:

Job Title:

Profession:

Pesticide Applicator

License #: **\*Coming soon! By adding this number you will be able to create and print a summary report of your treatment records. Stay tuned for more information.**

Email: **Same as user account email address**

State: **Helpful for future data analysis**

ZIP/Postal Code: **Helpful for future data analysis**

**You can also edit most fields for your account.  
This includes changing your password and account email address.**

See reverse for more information about *Your Account*.

Project \_\_\_\_\_

↑ Users can be associated with more than one project Request to join Project +

Project 1 Member

Org: Name of organization project is affiliated with

Project 2 Admin

Org: If project is not affiliated with an organization, it is a personal project

**Project Member**

**Role typically assigned when initially joining a project.** Members can view other members, view information about the project and contribute data to the project.

**Project Administrator**

**Role assigned when creating iMapInvasives project or when an administrator designates the role to you.** Project administrators have all permissions as members and can approve join requests, designate administrators, confirm records in project and tag non-member data to the project.

Organization \_\_\_\_\_

↑ Users can be associated with more than one organization, as an organization member, you have an advanced account. Request to join Organization +

Organization 1 Member

Organization 2 Admin

Designate an organization as your primary to automatically affiliate data with that organization. → ★ Primary Organization

**Organization Member**

**Role assigned when initially accepted into an organization.** Members can contribute data to the organization, view other members, create treatments in Jurisdiction, view treatment details and download treatment records

**Organization Administrator**

**Role assigned by organizational admin or jurisdictional admin.** Admin have all permissions as members and can approve new member join requests, designate additional admin and edit/delete data records and download all organizational data including unconfirmed presence records.

Jurisdictional Privileges \_\_\_\_\_

Additional jurisdictional privileges are reserved for partners who are doing invasive species management work at the state level and/or are an approved taxonomic confirmer.  
Please contact your jurisdictional administration for more information.

